

SOUTH YORKSHIRE INTEGRATED TRANSPORT AUTHORITY

01 AUGUST 2013

PRESENT: Councillor M Jameson (Chair)
Councillors: L Bramall, I Auckland, J Dunn, B Johnson, A Jones, G Kyte,
D Leech, D Nevett, T Rippon, R Russell and G Smith

H Brier, S Pick and C Tyler (South Yorkshire Joint Secretariat)

T Belshaw, A Gray, J Hurley, J Smart, B Still and D Young (South
Yorkshire Passenger Transport Executive)

P Bray (Barnsley MBC), S King (Doncaster MBC) and D Proctor
(Sheffield CC)

1 **APOLOGIES.**

None

2 **ANNOUNCEMENTS.**

The Chair informed Members that Cllr Kyte has announced his intention to stand down as a Member of Barnsley MBC and the South Yorkshire Integrated Transport Authority. Members conveyed their thanks to Cllr Kyte for all his contributions to the Authority and agreed he would be sadly missed. Cllr Kyte noted he had enjoyed his time on the ITA and wished everyone well for the future.

T Belshaw informed Members that Rotherham, Barnsley and Meadowhall stations have been awarded accredited status by the Secure Stations Scheme.

It was noted that South Yorkshire ITA has been shortlisted for the National Transport Awards' ITA of the year award. In addition, Rotherham Central Station has been shortlisted in the station of the year category and the Sheffield Bus Partnership shortlisted in 3 categories. Announcements will be made in October.

Members were informed that following its 1st year of operation, Sheffield Bus Partnership (SBP) is giving people the opportunity to comment on proposals for changes to a number of the city's bus services within the Partnership in a public consultation that runs from Thursday 25 July to Friday 23 August. It was noted that information is being made available via on-bus displays, interchanges, online and drop in sessions.

Cllr Auckland questioned whether a 4 week consultation timetable, undertaken during August, is satisfactory and is giving people sufficient opportunities to engage. It was also questioned whether the publicity processes were commenced with sufficient levels activity from the start of the consultation period, noting a lack of promotion material on some buses.

D Young noted that the right to negotiate with the public in respect of timetable changes was negotiated with operators as part of the partnership agreement and the originally agreed timescale was actually shorter than the 4 weeks planned. Other factors affecting the consultation process include recognition of operator commercial

sensitivities and a need to accord with agreed service change dates. It was suggested that such factors would make restarting or lengthening the consultation period problematic. It was further noted that 50 online responses to the consultation have already been received.

Cllr Bramall noted that the majority of routes are not changing and suggested that the 4 week consultation timeframe is reasonable given competing factors. Action to address the reported lack of visual promotion on buses was urged.

D Proctor noted that he (with PTE representatives) is attending a forthcoming consultation update meeting with the SBP partners and offered to feedback Members concerns.

3 URGENT ITEMS.

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA.

None.

6 REPORTS FROM AND QUESTIONS BY MEMBERS.

Cllr Rippon requested clarity regarding whether the 252 service (Sheffield to Waterthorpe) operated by TM Travel, is to be withdrawn noting concerns from residents and issues this would cause, particularly with access to Crystal Peaks shopping centre.

D Young confirmed that TM Travel is not yet part of the Sheffield Bus Partnership and notice has been served to end the service. However, as this is a cross-county boundary service supported by Derbyshire CC the issue is currently being discussed with Derbyshire CC and a solution is being worked on. It was agreed that D Young would confirm the service withdrawal date to Cllr Rippon.

Cllr Auckland reported on his recent experiences of using the TravelSouthYorkshire Traveline. He said the service was helpful, friendly and knowledgeable in respect of geographic boundaries; however, the call centre operator was not able to provide any information in respect of the Sheffield-wide £2 child's day ticket. It was also suggested that the information provided was better than that available on the website which it was suggested should be clearer with regard to the boundaries for ticket use.

D Young welcomed the positive feedback on the staff and confirmed that Traveline staff have now been briefed regarding the £2 ticket. Regarding assisting the public in respect of geographical boundaries, it was noted that efforts continue to improve the provision of information.

Cllr Bramall provided Members with an update following the presentation on cycling by Matt Turner at the last meeting. It was noted that evidence for how consideration of cycling can be better integrated into highway improvements is being gathered.

Members highlighted a number of issues with services across all districts which have been criticised recently and suggested that in some areas in the Dearne Valley 'mayhem' has been caused by the last 4XY service changes.

D Young confirmed that Paul Lynch (Stagecoach) is attending the next ITA meeting. This will therefore provide an opportunity for members to discuss issues. It was agreed that a representative from First Group should also attend a future ITA to permit similar discussions to be undertaken.

Further to previous briefings, D Young noted that as part of the preparatory investigations underway to inform ideas for the forthcoming budget setting process and help fill budget gaps, supermarkets and out of town retailers are to be approached regarding the propensity for contributing to the cost of bus services servicing those locations. Members noted their support for such an initiative and requested that this be publicised.

B Still advised Members that in addition to investigating how additional private sector contributions might be ascertained, efforts also continue to identify how all services can be made more cost effective.

RESOLVED:

- i) That D Young will confirm the service withdrawal date for the 252 service to Cllr Rippon.
- ii) That D Young will invite a representative from First Group to attend a future meeting of the Authority.
- iii) That D Young will prepare a media release regarding the seeking of financial support for bus services serving retail sites.

7 MINUTES OF THE AUTHORITY MEETING HELD ON 4 JULY 2013

RESOLVED:

- i) That the minutes of the meeting of the Authority held on 4 July be agreed and signed by the Chair as a correct record.

8 SHEFFIELD CITY REGION INVESTMENT FUND (SCRIF) UPDATE FROM LOCAL TRANSPORT BODY

A paper was presented providing Members with an update regarding the Sheffield City Region Investment Fund (SCRIF), following the Local Transport Body (LTB) meeting held on 26 July 2013 (attended by the Chair of the ITA).

It was noted that the LTB agreed the provisional, indicative list of (19) SCR major schemes. This information was submitted to DfT as per the end of July deadline. Members were reminded that the list does not represent a final investment decision

and were informed that the LTB has now commissioned further work to be undertaken to consider the potential composition of investment programmes and packages.

It was confirmed that the LTB also approved the commencement of a 6 week public consultation process in respect of the schemes, with all information and supporting documentation available on-line.

Advice is being sought from the SCR districts' lead treasury officers regarding how the schemes and programmes may be funded and financed. It was noted that SCRIF is not the only funding mechanism via which schemes will be progressed.

RESOLVED:

- i) That the update and next steps as outlined in the report are noted.

9 SHEFFIELD CITY REGION COMBINED AUTHORITY - TRANSPORT SUB-COMMITTEE

Members were presented with a copy of the report submitted to the Sheffield City Region Leaders Group on 16 July which invited discussion regarding whether the SCR Combined Authority should create and then delegate all or part of its powers to a transport sub-committee, and if so how might the remit, terms of reference and membership of this new sub-committee be agreed.

It was reported that in line with the proposals set out in the Governance Review and Scheme document, the Leaders agreed to the instauration of a SCR transport sub-committee, to be referred to as Transport for Sheffield City Region (TfSCR) with this new body replacing the existing South Yorkshire ITA.

It was noted that TfSCR will be required to advise the SCR Combined Authority on transport matters and undertake the operational role regarding the expenditure of the South Yorkshire transport levy as currently undertaken by the ITA.

Regarding TfSCR composition, it was reported that for the remaining municipal year, membership would consist of the existing 12 ITA members (voting) + 1 representative from each of the non-SY districts (a total of 17). From 2014/15, each district's representation must include the respective cabinet spokesperson. This situation will be reviewed after 1 year. It was further noted that Leaders have asked for their Chief Executives to review Members' allowances for SY committees in the round.

D Proctor asked whether the full range of operational matters currently considered by the ITA e.g. walking, cycling, air quality road safety etc would be covered by the new body. B Still confirmed that all ITA powers were transferred to the CA and therefore could be delegated to the Transport Committee.

RESOLVED:

- i) That the contents of the report be noted.

10 HS2 CONSULTATION

J Hurley provided Members with a verbal update in respect of HS2.

It was noted that the Secretary of State announced that full consultation of HS2 phase 2 would commence from 2014, following the format undertaken for phase 1. More details regarding the route and proposed station locations will be provided. It was confirmed that the public would be included in this process. Information will be available online and events will be held at Meadowhall and Barnsley although dates and venues are still to be confirmed by HS2 Ltd.

It was noted that district Partners' discussions to formally agree a preferred South Yorkshire station location are continuing and a paper on the issues would be brought to the ITA in October.

Cllr Leech requested information regarding reported changes to the proposed Hoyland and Ardsley tunnels which may now be being planned as over ground routes. J Hurley agreed to provide Members with more information.

RESOLVED:

- i) The J Hurley will provide Members with more information regarding current proposals for the Hoyland and Ardsley tunnels

11 CAPITAL PROGRAMME 2013/14 (1ST QUARTERLY) PROGRESS REPORT

A report was presented to update Members on progress over the first quarter of 2013/14 (April to June) and to request changes required to the existing ITA budget.

Members noted concerns that the supporting notes provided to explain why budgetary provision changes were being requested were insufficient. Further verbal evidence in respect of a number of schemes was therefore provided.

It was agreed that future reports should provide more explicit information in respect of why budgetary provisions need to change and what has happened to re-appropriated funding i.e. is this being carried over to future financial years.

It was suggested that underspend may not necessarily be an issue of concern. Schemes may have returned lower tenders or costs may have been driven down.

RESOLVED – That the ITA:

- i) Note the contents of the report
- ii) Endorse the budget changes in paragraph 3.2, subject to more clarity being provided to the October meeting of the Authority regarding why budgetary changes are required (noting that Cllr Auckland did not endorse the change).
- iii) Requests a better format for future reports to help provide the required degree of clarity (B Still to devise).

12 REVIEW OF PTE INTERIM MANAGEMENT ARRANGEMENTS

A report was presented, the purpose of which was to apprise the Authority of how the Interim Management arrangements are operating and to identify any concerns which have emerged since their inception in May 2013.

It was noted that following discussions with the Chair and Vice Chair of the ITA, the Chair of the PTE Executive Board and a small number of PTE staff, no issues have been reported.

RESOLVED – That the ITA:

- i) Notes the contents of the report
- ii) Will receive a further report in November 2013
- iii) Agrees to the receipt of further reports from the Clerk and Treasurer during the intervening period as required

13 MINUTES OF THE AUDIT COMMITTEE HELD ON 4 JULY 2013

RESOLVED:

- i) That the minutes of the Audit Committee meeting held on 4 July 2013 be noted

14 ANY OTHER BUSINESS

Members were informed that following the Rail in the North business case presentation provided to the last meeting of the Authority, letters denoting ITA support for rail devolution have been drafted for signature by respective ITA Chairs.

RESOLVED:

- i) That the terms of the letter were agreed, and the letter of support be signed by the Chair, Cllr Jameson, and submitted to DfT.

CHAIR